



第1章

四级作文揭秘与高分秘籍

第1节 大纲要求及评分细则

(一) 大纲要求

《大学英语课程教学要求》对大学英语四级写作做了明确的规定：能在30分钟内写出一篇120个单词的短文。试卷上可能给出题目，或规定情景，或要求看图表作文，或给出段首句要求续写，或给出关键词要求写成短文，或根据所给文章（英语或汉语）写出摘要或大意，要求内容切题，能够正确表达思想，意思连贯，无重大语法错误。

这要求考生不仅要掌握一定的词汇量和语法知识，更要具有较好的布局谋篇、遣词造句、段落扩展、首尾呼应等综合语言表达和应用能力，考生在有限的的时间里紧扣主题、层次清楚、段落分明、文从字顺地表达出自己的思想是取得四级作文高分的关键，即高分的关键取决于内容和语言两大方面。

(二) 作文的评分

全国大学英语四六级考试改革项目组和考试委员会根据《全国大学英语四六级考试改革方案（试行）》，设计了新的题型和试卷形式。试卷的构成和报分形式如下：



试卷构成	测试内容		测试题型	比例
听力理解	听力对话	短对话	多项选择	35%
		长对话	多项选择	
	听力短文	短文理解	多项选择	
		短文听写	复合式听写	
阅读理解	仔细阅读理解	篇章阅读理解	多项选择	35%
		篇章词汇理解或 短句问答	选词填空或短句 问答	
	快速阅读理解		是非判断 + 句子填空 或其他	
完型填空或 改错	完型填空或改错		多项选择或错误 辨认并改正	10%
写作和翻译	写作		短文写作	20%
	翻译		中译英	

在整个试卷结构中，写作和翻译部分占 20%，其中作文部分占 15%。因此，作文在整个试卷中占的比例与改革前的比例完全一样。惟一不同之处在于报分方式，四级考试的总分是 710 分，因此写作和翻译部分的总分是 142 分，其中作文单项的总分为 106.5 分。为了方便，在本书中我们仍然把作文的满分定为 100 分制的 15 分。

1. 四级作文评分原则

1) 四级作文采用总体评分 (global scoring) 的办法 (是否切题、思想及用词造句是否清楚)，即阅卷教师就总体的印象给分 (rewarding scores)，而不是按语言点的错误数目扣分 (local scoring)。

2) 阅卷教师从内容和语言两个方面对作文进行综合评判。首先要考虑作文是否切题，是否充分表达思想，同时还要考虑语言上的错误是否造成理解上的障碍。

3) 避免趋中倾向。要体现阅卷中的区分度，即该给高分的给高分，包括满分；该给低分的给低分，甚至 0 分。

2. 评分标准

1) 满分 15 分，最低分 0 分。

2) 具体分为 5 个分数段：14 分、11 分、8 分、5 分、2 分 (拼写和标点符号是语言准确性的一个方面；英、美拼写及词汇用法均可接受)。假如阅卷教师认为某一考生的作文分数属于第三分数段 (8 分)，即定为 8 分；若认为稍优或稍劣于该分数，则可加 1 分 (即 9 分) 或减 1 分 (即 7 分)，但不减半分。具体评分标准为：

14 分：内容符合要求，包括了提纲中的全部内容；语言流畅，层次分明，句式有变化；词汇丰富，句子结构和用词正确，文章长度符合要求。

11 分：内容符合要求，包括了提纲中的全部内容；文字连贯，句式有一定变化，句子结构和用词无重大错误，文章长度符合要求。

8 分：内容符合要求，包括了提纲中的多数内容；基本清楚地表达主题的内涵，句子结构和用词有少量错误，个别是大错。文章长度符合要求。

5 分：内容基本切题，基本表达了提纲中的内容；文字连贯，语句可以理解，但有较多的结构和用词错误，且大错较多。文章长度基本符合要求。

2 分：思路混乱，条理不清，语句不通顺，词不达意。

注意：白卷，文不对题，或只有几个孤立的词无法表达思想，则给 0 分。

3) 字数不够 120 个，酌情扣分，具体标准：

相对字数	少 10 字	少 20 字	少 30 字	少 40 字	少 50 字	不足 51
累计字数	119 ~ 110	109 ~ 100	99 ~ 90	89 ~ 80	79 ~ 70	< 69
扣分	1	2	3	4	7	9

注：1) 题目中给出的主题句、起始句、结束句均不计入所写字数。

2) 规定内容未写全者按比例扣分。如果规定 3 段，只写 1 段，得分少于 4 分；只写 2 段，得分少于 9 分。

3) 字数超过太多不仅增加阅卷老师的负担，出错的几率也增大，考生应避免超出太多。

(三) 真题判卷实例

2005 年 1 月大学英语四级考试作文试题判卷实例

Directions : For this part , you are allowed 30 minutes to write a campaign speech in support of your election to the post of chairman of the student union. You should write at least 120 words following the outline given below in Chinese.

1. 你认为自己具备什么条件（能力，性格，爱好）可以胜任学生会主席工作？
2. 如果当选你将会为本校同学做什么？

[例 1]

Dear fellow students ,

I am grateful that you offer me the chance to speak here. I am impressed by the speeches of the previous candidates. Yet , I want to prove myself better for the post of chairman.

First of all , I have a pleasant personality. Last year I was the dorm director of our building and I managed to get along with all the students well. I have acquired working experience and communication skills which I consider as the most essential for the coordinator of the whole student union.



Secondly , I'm always ready to create. At present our union is very well organized. However our activity schedule is slightly mutinous. I am willing to add some vivid elements into it in order to make our campus life more enjoyable.

If I am elected the chairman , I promise I will become your voice and build the student union into a bridge between the students and the university.

I'm your best choice , vote for me , vote for yourself , thank you !

(14 分) 评语 : 切题 , 思想表达清楚 , 层次清晰 , 连贯性较好。文字通顺、流畅、自然 , 选词及句式有变化。基本上无语言错误 , 仅个别小错。

[例 2]

Hello , everyone. I believe I am the best choice of the post of chairman of student union.

First , I have the ability which is necessary to the post of chairman of the student union. I have been monitor of our class since I came to this school. In the past years , I worked very well on the post. Second , I have many interests. For example , I play basketball and football very well. My tennis is good too. Third , I have a lot of friends. Almost everyone likes me.

If I were chosen to be the chairman of the student union , I will work for the need of the students. I will tell the school what we students really need and what we don't want.

I believe , I am the best choice for the post of chairman of student union. Thank you !

(11 分) 评语 : 切题 , 思想表达清楚 , 层次较清楚 , 文字连贯 , 选词及句式有一定变化。但有个别较大语法错误和用词错误。

[例 3]

Ladies and gentlemen , all the schoolmates and teachers :

I will elect to the post of chairman of the students union. The reasons I make this decision is that I'm desire to do more things for you. Apparently , only wishes are not available. I'll make you belive that not only did I have wishes but also capacity.

First , when I was a freshman , I took part in many kinds of activities to accumulate experiences and now I familiar with the process that how the students union works. Second , I love making friends and I had extensively hobbies. These can make me orgernize people easily. The third , I take this work very sireously and I'll try my best to improve and develop the students union to make you satisfied.

In a word , I'm the right person you have ever been searching. So , support me ! I'll never make you disappointed.

(8 分) 评语 : 比较切题 , 基本清楚地表达主题的内涵 , 句子结构和用词有错误 , 且有个别严重错误。

[例 4]

Thanks everybody to give me a chance to electe the post of chairman of the student union. I'll do my best in that post.

I will inform myself first. I am a man of hard-working. So I will do anything with my best. I can help everyone who needs help. I have a weild-eyesight. Using computer is my fave-ate thing. Above all , is the reason why I elected the post.

If I get the post , I'll solve the problems of every students. First thing I think must solve is the price in the school. It is too expensive to our student. Second , I think we must have more free time. Nowwday , too many courses in our table. So we cannot do something which we want to do. I think it is bad. Last , I will orginaze more preformances in school , in order to fill the rest time.

I hope everyone give me a chance to acheve my hopes. Thanks !

(5 分) 评语 : 基本切题 , 表达不够清楚 , 思路不清晰 , 连贯性差 , 有较多严重语法错误和用词错误。

[例 5]

Nowadays in our highly technological society , it's wildly belived that the person's ability is very crucial in our daily life.

As for as I can do chairman of Student commitment for the best. first at all I have good communication skill for any people. Secondly I have goodly boby to competent this assign , because I very like sport and very morning do body excises. Mealwhile. I'm a great student to lead us student for study together , and of course. Last but not least. If I election successful , I will do my young age , do anything for every classmate rejoice in hope and patient in tribulation

All of this reason to lead every people to conclusion that I can election.

Very hope all classmate support me. Thank you !

(2 分) 评语 : 思路混乱 , 条理不清 , 语言支离破碎 ; 语句不通 , 词不达意 , 有较多严重语法错误。

第 2 节 历年作文试题汇总与分析

历年四级作文真题是考生最有价值的参照物 , 通过它们 , 考生可以把握四级作文的命题规律 , 把握命题人的心理脉搏 , 做到心中有数 , 有的放矢。



(一) 历年真题

1. 2005 年 6 月

Directions : For this part , you are allowed 30 minutes to write a short essay in honour of teachers on the occasion of Teacher's Day. You should write at least 120 words following the outline given below :

- 1) 向老师表达节日祝贺
- 2) 从一件小事来回忆老师的教诲和无私的奉献
- 3) 我如何回报老师的关爱

2. 2005 年 1 月

Directions : For this part , you are allowed 30 minutes to write a campaign speech in support of your election to the post of chairman of the student union. You should write at least 120 words following the outline given below in Chinese.

- 1) 你认为自己具备什么条件 (能力 , 性格 , 爱好) 可以胜任学生会主席工作 ?
- 2) 如果当选你将会为本校同学做什么 ?

3. 2004 年 6 月

Directions : For this part , you are allowed 30 minutes to write a composition entitled A Brief Introduction to a Tourist Attraction. You should write at least 120 words according to the following guidelines :

Your role : a tour guide

Your audience : a group of foreign tourists

Your introduction should include :

- some welcoming words
- the schedule for the day
- a description of the place the tourists will be visiting

(e. g. , a scenic spot or a historical site , etc.)

You should make the introduction interesting and the arrangements for the day clear to everybody.

4. 2004 年 1 月

Directions : For this part , you are allowed 30 minutes to write a letter in reply to a friend's inquiry about applying for admission to your college or university. You should write at least 120 words according to the outline given below in Chinese :

- 1) 建议报考的专业及理由
- 2) 报考该专业的基本条件
- 3) 应当如何备考

A Letter in Reply to a Friend

5. 2003 年 9 月

Directions : For this part , you are allowed 30 minutes to write a composition on the topic The Day My Classmate Fell Ill (or Got Injured). You should write at least 120 words according to the outline given below in Chinese :

- 1) 简单叙述一下这位同学生病 (或受伤) 的情况
- 2) 同学、老师和我是如何帮助他/她的
- 3) 人与人之间的这种相互关爱给我的感受是.....

6. 2003 年 6 月

Directions : For this part , you are allowed thirty minutes to write an eye-witness account of a traffic accident. You should write at least 120 words according to the outline given below in Chinese :

假设你在某日某时某地目击一起车祸，就此写一份见证书。见证书须包括以下几点：

- 1) 车祸发生的时间及地点
- 2) 你所见到的车祸情况
- 3) 你对车祸原因的分析

An Eye-Witness Account of a Traffic Accident

7. 2003 年 1 月

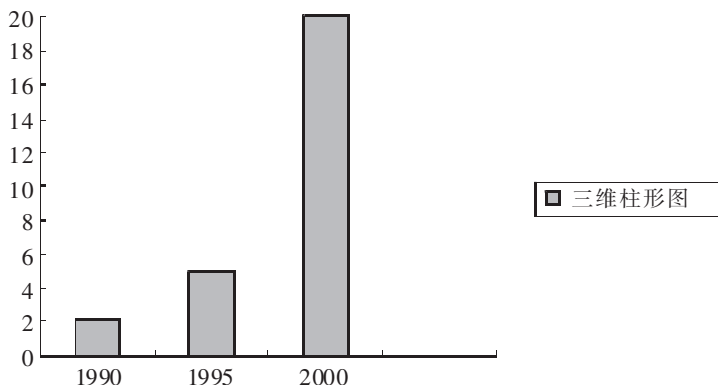
Directions : For this part , you are allowed thirty minutes to write a composition on the topic It Pays to Be Honest. You should write at least 120 words according to the outline given below in Chinese.

- 1) 当前社会上存在许多不诚实的现象
- 2) 诚实利人利己，做人应该诚实

8. 2002 年 6 月

Directions : For this part , you are allowed thirty minutes to write a composition on the topic Student Use of Computers. You should write at least 120 words , and base your composition on the chart and the outline given below :

- 1) 下图所示为某校大学生平均每周使用计算机的时间：1990 年 (2 hours)、1995 年 (5 hours)、2000 年 (20 hours)，请描述其变化
- 2) 请说明发生这些变化的原因 (可从计算机的用途、价格或社会发展等方面加以说明)



3) 你认为目前大学生在计算机使用中有什么困难或问题

9. 2002 年 1 月

Directions : For this part , you are allowed thirty minutes to write a composition on the topic A Letter to the University President about the Canteen Service on Campus. You should write at least 100 words , and base your composition on the outline given in Chinese below :

假设你是李明, 请你就本校食堂的状况给校长写一封信, 内容应涉及食堂的饭菜质量、价格、环境、服务等, 可以是表扬, 可以是批评建议, 也可以兼而有之。

10. 2001 年 6 月

Directions : For this part , you are allowed thirty minutes to write a letter. Suppose you are Zhang Ying. Write a letter to Xiao Wang , a schoolmate of yours who is going to visit you during the week-long holiday. You should write at least 100 words according to the suggestions given below in Chinese.

- 1) 表示欢迎
- 2) 提出对度假安排的建议
- 3) 提醒应注意的事项

11. 2001 年 1 月

Directions : For this part , you are allowed thirty minutes to write a composition on the topic How to Succeed in a Job Interview ? You should write at least 100 words , and base your composition on the outline given in Chinese below :

- 1) 面试在求职过程中的作用
- 2) 取得面试成功的因素: 仪表、举止谈吐、能力、专业知识、自信、实事求是.....

12. 2000 年 6 月

Directions : For this part , you are allowed thirty minutes to write a composition on the

topic Is a Test of Spoken English Necessary? The first sentence has already been written for you. You should write at least 100 words, and base your composition on the outline given in Chinese below:

- 1) 很多人认为有必要举行英语口语考试, 理由是.....
- 2) 也有人持不同意见,
- 3) 我的看法和打算

A test of Spoken English will be included as an optional component of the college English Test (CET).

13. 2000 年 1 月

Directions: For this part, you are allowed thirty minutes to write a composition on the topic How I Finance My College Education. You should write at least 100 words, and base your composition on the outline (given in Chinese) below:

- 1) 上大学的费用 (tuition and fees) 可以通过多种途径解决
- 2) 哪种途径适合于我 (说明理由)

14. 1999 年 6 月

Directions: For this part, you are allowed thirty minutes to write a composition on the topic Reading Selectively or Extensively? You should write at least 100 words, and base your composition on the outline (given in Chinese) below:

- 1) 有人认为读书要有选择
- 2) 有人认为应当博览群书
- 3) 我的看法

15. 1999 年 1 月

Directions: For this part, you are allowed thirty minutes to write a composition on the topic Don't Hesitate to Say "No". You should write at least 100 words and you should base your composition on the outline (given in Chinese) below:

- 1) 别人请求帮助时, 在什么情况下我们会说“不”
- 2) 为什么有些人在该说“不”的时候不说“不”
- 3) 该说“不”时不说“不”的坏处

16. 1998 年 6 月

Directions: For this part, you are allowed thirty minutes to write a composition on the topic Do "Lucky Numbers" Really Bring Good Luck? You should write at least 100 words and you should base your composition on the outline (given in Chinese) below.

- 1) 有些人认为某些数字会带来好运



2) 我认为数字和运气无关

17. 1998 年 1 月

Directions : For this part , you are allowed thirty minutes to write a composition on the topic Harmfulness of Fake Commodities. You should write at least 100 words and you should base your composition on the outline (given in Chinese) below :

- 1) 目前社会上有不少假冒伪劣商品 (fake commodities)。为什么会有这种现象 ?
- 2) 举例说明假冒伪劣商品对消费者个人、社会等的危害。

18. 1997 年 6 月

Directions : For this part , you are allowed thirty minutes to write a composition on the topic Getting to Know the World Outside the Campus. You should write at least 100 words and you should base your composition on the outline (given in Chinese) below :

- 1) 大学生了解社会的必要性
- 2) 了解社会的途径 (大众媒介、社会服务等)
- 3) 我打算怎么做

19. 1997 年 1 月

Directions : For this part , you are allowed thirty minutes to write a composition on the topic Practice Makes Perfect. You should write at least 100 words and you should base your composition on the outline (given in Chinese) below :

- 1) 怎样理解 “ 熟能生巧 ” ?
- 2) 例如 : 在英语学习中
- 3) 又如

20. 1996 年 6 月

Directions : For this part , you are allowed thirty minutes to write a composition on the topic Global Shortage of Fresh Water. You should write at least 100 words and you should base your composition on the outline (given in Chinese) below :

- 1) 人们以为淡水是取之不尽的
(提示 : 雨水、河水、井水
- 2) 实际上淡水是非常紧缺的
(提示 : 人口增加 , 工业用水增加 , 污染
- 3) 我们应该怎么办

21. 1996 年 1 月

Directions : For this part , you are allowed thirty minutes to write a composition on the